

## LLERA - Meeting Minutes

**Meeting:** Committee Meeting

**Date/Time:** 17/11/16– 8pm

**Venue:** Grahams House – 10 Beech Ride

**Attendees:**

Name	Position
Sue O’Sullivan	Chairman
Chris Mackie	Secretary
Tracey Jones	Committee Member
Graham Ramsey	Committee Member
Robert Miles	Committee Member
Richard Bullock	Treasurer

### Apologies / Absent

Name	Position
Wendy Miles	Committee Member
Ian Harrison	Committee Member
Karen Harrison	Committee Member

### Agenda

- Previous Actions
- Right Move Alerts
- Planning Applications
- Mouseprice alerts
- SRA minutes
- Estate Maintenance
- Social Events
- AOB
  - Planning letter
  - Newsletter
  - Website
  - Dogs
  - Chris’s role

Previous Actions

No	Action	Owner	Due Date	Update
1.	Check if we bought a bottle of wine for Andy to say thanks for auditing the accounts	Sue	17/11/16	A bottle of wine was purchased COMPLETE
2.	Tracey to check planning weekly as the committee missed a planning application between minutes.	Tracey	Ongoing	Ongoing
3.	Main Longdown Lodge Estate sign – Ian will ask a resident Toby as to whether he could make a new replacement	Ian	17/11/16	Ian has spoken to Toby he is happy to do work; we await an assessment of work involved. New action raised
4.	In / Out signs require refurbishment. Ian and Robert to assess and refurbish.	Ian / Robert	17/11/16	Carry forward
5.	AGM date to be identified. Early June. To avoid sporting events - Robert to suggest date. Wendy to investigate Eagle House school and book Need to make sure Sue, Chris and Richard can attend	Wendy	17/11/16	Dates were discussed and preferred dates agreed. New action
6.	Quiz night. Wendy to check available dates and book Eagle House School.	Robert / Ian	17/11/16	Dates were discussed and preferred dates agreed. New action
7.	Meat and seat event - vs drinks and nibbles. To be suggested to residents in the next newsletter	Chris	17/11/16	COMPLETE
8.	Action – Chris to draft letter re over development of estate.	Chris	25/09/16	COMPLETE
9.	Paint to manhole covers washed off The repairs made to the road edging have mostly come out. Patch repairs have not worked. Sue to report	Sue	17/11/16	Sue has re-raised the concern  New action Sue to check who is responsible for the manhole / fire hydrant signs
10.	Chris to amend the association rules to incorporate the recommended changes	Chris	31/12/16	Carry forward

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No	Action	Owner	Due Date	Update
11.	Sue to investigate whether we can borrow the equipment to check the speed of cars.	Sue	17/11/16	We can borrow the equipment we will ask for volunteers in the newsletter. New action
12.	Sue to find out how much the 20 mph signs are to paint on the ground in the event the council won't fund.	Sue	17/11/16	Sue has had dialogue with Highways. Unclear if they have assessed the estate
13.	A new resident put his name forward for the committee. Colin Mayer 2 Spring Woods - Sue to meet him and invite to the next meeting	Sue	17/11/16	Sue has tried to contact on a number of occasions.
14.	Committee to pursue improving the surface of Calvert Walk. Sue to request council to sweep	Sue	17/11/16	Requested to sweep the leaves. Will monitor during the year.  Graham has suggested a councillor should have adopted the footpath. He oversaw it when he was a town councillor and will follow up
15.	A new rep is required for Broom Acres. Chris to advertise in the newsletter	Chris	17/11/16	COMPLETE
16.	New baby was born on the estate – This would make a great news article for the Newsletter – Tracey to create copy and provide photo	Tracey	17/11/16	COMPLETE
17.	There has been a large incident of dumped bagged dogs mess in the alleyway into the heath. We have previously requested a bin but had it declined. Sue will request it again.	Sue	17/11/16	Michael has promised a bin to put on the post already in place. – Sue to chase up Michael for date.

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No	Action	Owner	Due Date	Update
				Tracey / Wendy will mention to neighboring residents

### Right Move Alerts

5 bedroom detached house for sale  
Primrose Way, Sandhurst, Berkshire, GU47

Sold STC  
£700,000



### Planning Applications

- **Eagle House field:** None
- **Greenways:** None
- **Primrose Way:**

Erection of a detached garden room.

11 Primrose Way Sandhurst Berkshire GU47 8PL

Ref. No: 16/00758/FUL | Validated: Thu 11 Aug 2016 | Status: Pending Consideration

Approved

- **Kings Keep:** None
- **Spring Woods:**

7 Spring Woods – They have an annex which was a Granny annex and they have been renting it for a number of years without planning. New action added - Tracey will check planning situation / council tax situation of others in the estate e.g. & Primrose Way



- **Little Moor:** None

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- **Beech Ride:** 12 Beech Ride – Romans have sent out a letter suggesting it already had planning but this does not appear to be the case.
- **Orchard Gate:** 12 Orchard Gate – Confirming materials sample roof tiles. Discussed with Sue.
- **Broom Acres:** 1 Broom Acres – Case officer will review.

### Mouse price alerts

#### August 2016

Address	Sold price	Sold date	Type
<a href="#">48, Longdown Road, GU47 8QG</a>	£440,000	01 Jul 2016	3 bed detached
<a href="#">82, Crowthorne Road, GU47 8PA</a>	£810,000	12 Aug 2016	detached
<a href="#">2 Longdown Lodge, Crowthorne Road, GU47 8PF</a>	£340,000	29 Jul 2016	2 bed flat 
<a href="#">52, Wellington Road, GU47 9AY</a>	£430,000	08 Jul 2016	3 bed detached
<a href="#">42, Albion Road, GU47 9BP</a>	£327,500	12 Aug 2016	3 bed flat
<a href="#">42a, Albion Road, GU47 9BP</a>	£232,500	12 Aug 2016	3 bed detached
<a href="#">1, Sycamore Close, GU47 9DF</a>	£375,000	12 Aug 2016	3 bed semi-D 
<a href="#">81, Isis Way, GU47 9RB</a>	£295,000	08 Jul 2016	2 bed terraced
<a href="#">15, High Street, GU47 8LJ</a>	£346,000	02 Aug 2016	3 bed terraced
<a href="#">12, Mulberry Close, GU47 0UQ</a>	£225,000	25 Aug 2016	1 bed terraced

### SRA minutes

No minutes posted since last meeting

### Estate Maintenance

Nothing to report

Feedback from residents during collection

- Where are the daffodils this year in Primrose Way? – None were planted in Primrose way in 2016. 2015 Chris planted them and they were dug up twice.
- The communal grass areas in Primrose Way aren't being maintained that well - Neighbours have been looking after e.g. 10 /11 Primrose way but sporadic
- Tree on Broom Acres overhanging branches – New action added
- Over development observed. We have raised that as an association will discuss at AGM – New action

### Finances

£361 in account + £445 currently collected = £806 – 3 roads outstanding. New action added.

Some complaints from residents regarding £5 fee.

### Social Events

Quiz will go ahead. Venue to be booked. New action added

AGM – Date agreed. New action added.

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Meat and seat event will be added to newsletter.

### AOB

- Newsletter – The following topics will be considered for inclusion
  - New Baby
  - Meat and seat event - vs drinks and nibbles.
  - Equipment to check the speed of cars.
  - 2 new reps for Broom Acres (south 8 houses) and Broom cres evens.
  - AGM – Poor attendance
  - Over development
  - Subs are collected July / August / September £5
  - AGM date
  - Quiz date
  - Bonfires / Noise / parties
  - New website
- Letter to planning – A new letter will be sent. Graham to create. New action added
- Chris is struggling with commitment of secretary role as it has expanded over the years
  - Website
  - Facebook
  - AGM
  - Newsletter
  - Minutes
  - Letters
- The following was agreed
  - We will rotate minutes. – Sue will take on the minutes for the next meeting
  - More people to monitor email on their phones. – Chris will send out the settings.
  - Newsletter- we will share the newsletter depending on commitments.
  - Chris will move files etc. to a drop box to share folders etc.
  - Facebook – OK – No need for action
  - Website – OK – No need for action

### Actions

No	Action	Owner	Due Date
18.	Main Longdown Lodge Estate sign – Ian to obtain estimate of work from Toby	Ian	Next Meeting
19.	In / Out signs require refurbishment. Ian and Robert to assess and refurbish.	Ian / Robert	Next Meeting
20.	Wendy to book dates for AGM and Quiz. AGM 11 <sup>th</sup> May and Quiz 17 <sup>th</sup> March	Wendy	30/11/16
21.	Paint to manhole covers washed off The repairs made to the road edging have mostly come out. Patch repairs have not worked. Sue to check who is responsible for the manhole / fire hydrant signs.	Sue	Next Meeting

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No	Action	Owner	Due Date
22.	Sue to find out how much the 20 mph signs are to paint on the ground in the event the council won't fund. Sue has had dialogue with Highways Unclear if they have assessed the estate	Sue	Next Meeting
23.	Chris to amend the association rules to incorporate the recommended changes	Chris	Next Meeting
24.	A new resident put his name forward for the committee. Colin Mayer 2 Spring Woods - Sue to meet him and invite to the next meeting. Sue to continue trying to contact resident	Sue	Next Meeting
25.	Committee to monitor the surface of Calvert walk	Committee	Next Meeting
26.	Graham has suggested a councillor should have adopted the footpath. He oversaw it when he was a town councillor and will follow up to see who is now responsible	Graham	Next Meeting
27.	There has been a large incident of dumped bagged dogs mess in the alleyway into the heath. Michael has promised a bin to put on the post already in place. – Sue to chase up Michael for date. Tracey / Wendy will mention to neighbouring residents	Sue / Tracey / Wendy	Next Meeting
28.	Action - Letters to Planning – Highlight 1 Broom Acres 4 Greenways	Graham	31/12/16
29.	Graham to review 1 Broom acres and identify any issues / discrepancies and if found official letter will be sent	Graham	31/12/16
30.	Tree on Broomacres – overhanging branches – Richard to visit and assess and help	Richard	Next Meeting
31.	7 Spring Woods – They have an annex which was a Granny annex and they have been renting it for a number of years and didn't have planning Tracey will check planning situation / council tax situation of others in the estate	Tracey	Next Meeting
32.	Over development to be discussed at AGM	Sue	Next AGM
33.	Chris to trial a bank transfer to pay the annual fee	Chris	31/12/16
34.	Annual subscription due from 3 roads <ul style="list-style-type: none"> <li>• Beech Ride</li> <li>• Greenways</li> <li>• Orchard Gate</li> </ul>	Karen	31/12/16

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No	Action	Owner	Due Date
35.	Chris to create newsletter. The following topics will be considered for inclusion <ul style="list-style-type: none"> <li>• New Baby</li> <li>• Meat and seat event - vs drinks and nibbles.</li> <li>• Equipment to check the speed of cars.</li> <li>• 2 new reps for Broom Acres (south 8 houses) and Broom Acres evens.</li> <li>• AGM – Poor attendance</li> <li>• Over development</li> <li>• Subs are collected July / August / September £5</li> <li>• AGM date</li> <li>• Quiz date</li> <li>• Bonfires / Noise / parties</li> <li>• New website</li> </ul>	Chris	31/11/16
36.	Newsletter to be distributed	Karen	24/12/16
37.	Sue to prepare minutes for the next meeting and to take minutes. They will be rotated going forward	Sue	Next meeting
38.	More people to monitor email on their phones. – Chris will send out settings to set this up on phones	Chris	31/01/17
39.	Chris to set up a Drop Box folder so we can all access meeting minutes / letters / templates etc.	Chris	31/01/17

**Date of Next Meeting:** 19<sup>th</sup> January 2017

**Location:** Tracey Jones House – Beech Ride (Tracey to confirm due to injury)

- Previous Actions
- Right Move Alerts
- Planning Applications
- Mouseprice alerts
- SRA minutes
- Estate Maintenance
- Social Events
- AOB