

LLERA - Meeting Minutes

Meeting: AGM

Date/Time: 07/07/16– 8pm

Venue: Uplands School

Notes by: Chris Mackie

Attendees:

Name	Position
Sue O'Sullivan	Chairman
Chris Mackie	Secretary
Richard Bullock	Treasurer
Wendy Miles	Committee Member
Karen Harrison	Committee Member
Tracey Jones	Committee Member
Graham Ramsey	Committee Member
Ian Harrison	Committee Member
Robert Miles	Committee Member

Apologies / Absent

Name	Position

This year's AGM was very poorly attended with only 6 residents attending. The most likely cause was 2 major sporting events clashing with the AGM.

Agenda

- Minutes of the last AGM
- Matters arising
- Chairman's Annual Report
- Financial Summary
- Secretary's Report
- Election / confirmation of Officers and committee members
- Annual Subscription
- AOB

Minutes of last AGM

- Minutes of AGM to be written up and circulated - COMPLETE
- Social events – 10 years ago the association held a party with old photos of the estate and storm of 1989 – It would be nice to do something similar for the next big birthday. Sue to check with David Markby and Odette Calvert re photos - COMPLETE
- Cathy from Spring Woods asked if it was possible to have a white line painted on the road as Beech Ride turns into Spring Woods as cars often drive round the corner on the other side of the road. Committee to consider at next committee meeting - HIGHWAYS DECLINED
- There was also a request for committee to send an email about the accident black spot on Beech Ride/Greenways - COMPLETE

The minutes were agreed to be a true and accurate representation.

Chairman's Annual report

Sue gave the chairman's annual report. The text of which can be found below.



LONGDOWN LODGE ESTATE RESIDENTS' ASSOCIATION

ANNUAL GENERAL MEETING 7th JULY 2016

CHAIRMAN'S REPORT.

First I have to say a huge thank you to the committee for all their hard work in the past year.

Chris for keeping us all on our toes, me in particular! Wendy, Karen and Tracey for being the organisers of our social events; Ian and Karen for organising yet another successful quiz night, Richard for maintaining the accounts and Robert and Graham for giving us background support. More about our social events in a moment.

Secondly, contrary to what people might think we do keep a very close eye on planning applications on the estate whether they be extensions or new builds. I think as far as the planning department at Bracknell Forest is concerned my name is probably mud! However, at this point I do have to say a huge thank you to Councillor Michael Brossard, Sandhurst Town Councillor and Borough Councillor who I think probably cringes every time he sees an email from me, but he has been so helpful to us as an association over the last two years or so.

In November last year we were, for the first time, asked by Sandhurst Town Council if we would like to send a representative from the LLERA to the Remembrance Day Service in the Memorial Park. Tracey and Terry Jones represented us and laid a wreath during the ceremony.

Since our last AGM we have had two street parties, one in September 2015 when the weather wasn't particularly kind and one this year on the 18th June to celebrate the Queen's 90th birthday when the weather could have been better too. Sadly neither of these were well attended even though at this last one we were going to have a children's fancy dress and cake competition as well as a lady who does face painting. A big thank you to all those who kindly braved the weather and came.

In February this year we held another successful quiz night and a very big thank you must go to Richard and Helen Brice for their help in allowing us to use Eagle House School as the venue, and a big thank you for their help also this year at the street party. Ian and Karen and Robert did an amazing job as always at the quiz night and Robert made sure there was fair play, thank you very much.

On the 23rd May we held a ceremony for Odette Calvert to officially open Calvert Walk in memory of her husband Mel. Mel was not only a Sandhurst Town Councillor but also the instigator of the Longdown Lodge Residents' Association. Thank you to all those residents who came to the ceremony, Odette was very touched by how many people attended. Again a big thank you must go to Michael Brossard for organising it all and also for helping, with Coralie Ramsey (our resident arboriologist!) to plant a tree in Mel's memory at the top of Broom Acres. Again thank you to Coralie for her help and advice on which trees to plant. Talking of trees there have been two new trees planted on the corners of Little Moor and Springwoods by Bracknell Forest replacing the ones that had to be removed.

As you will have noticed when you go to the post box in Beech Ride the estate "Notice Board" is now in situ. At present the latest Association Newsletter is displayed along with the Environmental Health recommendations on builders working hours and making a noise at weekends and Bank holidays. They are not supposed to work, or make a noise after 1pm on a Saturday through to 8am on a Monday morning and if that is a Bank Holiday through to Tuesday morning. Working hours from Monday to Friday are from 8am to 6pm. If, near you that is contravened you are quite within your rights to ring Bracknell Forest Customer Services or email them to complain. Someone from the Environmental Health Department will come out and talk to the builders concerned and reply to your complaint.

Can I please make two pleas. The Association managed to persuade the Highways Department at Bracknell Forest to put up 20mph signs in order to try and keep not only the children on the estate safer but also adults, especially as we back out of drives, bearing in mind the roads are narrow and there are often cars parked on the road too. Please, please can you keep your speed down. The second plea is that the association works hard on your behalf and we would ask you the members to help us to maintain the estate to a high standard and an area of outstanding character. The association tries hard to keep the estate looking nice particularly in the Spring by planting new bulbs on the corner islands and this year scarified and fertilised two of

the islands at the top of the estate, no easy task so a big thank you to the committee members who carried it out. Talking of islands we now have a new gardener cutting those two islands and I'm sure you'll agree that they are looking much better for a bit of TLC! A big thank you must also go to the residents who live on corners and keep those islands well cut and maintained.

I think I have said quite enough and will hand back to Chris for the rest of the proceedings unless there are any questions?

Financial summary

Richard gave the annual financial report. A summary of the finances can be found below

Financial Summary	
Income	
Subscriptions	£439.90
Quiz Night	£87.00
Bank Interest	£1.93
Sub Total	£528.83
Outgoings	
AGM/Estate Celebration Refreshments	£206.22
Donations	£40.00
Street Party Costs	£97.77
Estate Upkeep	£234.97
Gifts	£33.09
Tax	£0.39
Web Hosting	£17.53
Sub Total	£629.97
Excess of Income over Expenditure	-£101.14
Add Balance at commencement of year	£877.15
Cumulative funds at year end 31/05/15	£773.79

An opportunity was given to answer any questions regarding the finances. No questions were raised.

Secretary's report

Chris gave the secretaries annual report

Secretary's Report

- LLERA Web Site
 - Regular updates for social events
 - Uploading of minutes.
- 2 x Newsletters
 - 2015 - Christmas
 - 2016 – Spring



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Secretary's Report

- 5 x Committee Meeting Minutes
- Various email communications to residents, BFBC and planning.
- Regular Facebook updates
- 1 x AGM
- Flyers and posters for events



Secretary's Report

HELP WANTED



- Brochures for the Houses on Beech Ride and Broom Acres.
- Early Photographs of the estate

Confirmation of committee members

All committee members have agreed to stand for a further year. A show of hands was made and all committee members were re-elected for another year. The committee members are listed below.

Confirmation of Committee members



Chairman

- Sue O'Sullivan
- Resident of Beech Ride and third term chairman of LLERA. She has been a nurse (20 years) and a Health Visitor (13 years).



Secretary / Vice Chairman

- Chris Mackie
- A Resident of Primrose Way since 2009, Married to George with 3 young children Luca 6, Adam 5 and Ebdia 2. He works in IT (e-commerce) as a Practice Director for Oracle.



Richard Bullock

- Married with two grown up children, works in the broadcast industry for Ericsson and moved onto the estate just over 2 years ago from Frimley, Surrey.

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Confirmation of Committee members



Committee

- Wendy Miles
- Moved into Little Moor in 2007 and married to Robert with two teenage daughters and Daisy the springer spaniel



Committee

- Robert Miles
- Moved into Little Moor in 2007 and married to Wendy with two teenage daughters and Daisy the springer spaniel



Committee

- Ian Harrison
- Married to Karen and lives at 7 Beech Ride they have two grownup children

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Confirmation of Committee members



Committee

- Karen Harrison
- Married to Ian and lives at 7 Beech Rise they have two grownup children

Committee

- Tracey Jones
- Married to Terry, 3 children and 2 dogs and 1 grand child.

Committee

- Graham Ramsey
- Married to Geraldine and has lived in Sandhurst since 1999. He was a Town Councillor (2011-13) where he represented Central Sandhurst at Town Planning meetings and was responsible for organizing the town's annual fireworks display.
- He works in Risk Management and is a keen motorsport enthusiast who will spend most weekends either watching races or competing in hillclimbs and sprints in his 1977 TR7.

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Vacancies

The association has decided to dissolve the formal role of Social secretary as it's a role we have been unable to fulfill for a number of years. Instead we have decided to advertise for two committee members. The organizing of social events will be shared between the committee members.

Would you like to Join us?



Committee

- Vacancy

Committee

- Vacancy

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A new resident put his name forward - Colin Mayer - 2 Spring Woods after the formal part of the AGM.

Street Representatives

Karen ran through and thanked the existing street representatives and also asked if anyone would volunteer for Broadacres extended. No one volunteered at the AGM.

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Street Representatives 

-  Primrose Way
• Coralie Ramsey
-  Greenways
• Fred Osborn
-  Broomacres - Odd Numbers
• Lucy Goulding
-  Broomacres – Even Numbers
• Linda Banell
-  Broomacres – Extended
• Tony Dolphin – Interim
-  Orchard Gate
• Ellen Hansford

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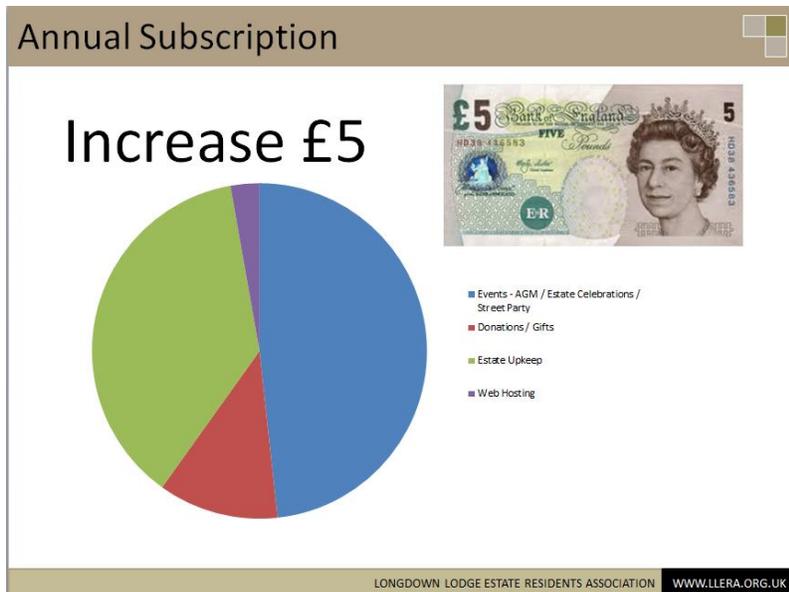
Street Representatives 

-  Beech Ride – Odd Numbers
• Malcolm Greenfield
-  Beech Ride – Even Numbers up to 24
• David Markby
-  Beech Ride – Even Numbers 26 - 48
• Tracey Jones
-  Spring Woods - odds and Kings Keep
• Steve Thomas
-  Spring Woods - evens and Little Moor.
• Hillary Cross

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Annual Subscription

It was proposed and agreed by show of hands to increase the annual subscription to £5.



The main justifications for the increase was the need to repair / replace the main sign on the island in 2017.

AOB

A proposal was made to amend the rules. The proposal was accepted

AOB

- Proposal to amend the rules

We changed the rules to state "The Chairman may hold office for up to 3 years. All other committee members shall retire annually, but shall be eligible for re-election."

We could get into a situation where no-one steps forward for the chairman role either when Sue retires or for future chairmen. We could cater for this situation by amending the rules as follows?

"The Chairman may hold office for up to 3 years. All other committee members shall retire annually, but shall be eligible for re-election. After a chairman has held office for 3 years should no-one stand for the post and the post should become vacant. The chairman may extend their office for up to an additional 2 years subject to annual re-election"

The following topics were discussed.

- Low turnout only 6 attendees
- Cars parked on pavements
- Driving instructors using the estate again
- Additional painted 20 MPH signs
- Speed detection equipment
- Surface to Calvert Walk

Actions

No	Action	Owner	Due Date
1.	Chris to amend the association rules to incorporate the recommended changes	Chris	31/12/16
2.	Committee to investigate whether we can borrow the equipment to check the speed of cars. To be discussed at next committee meeting	Committee	15/09/16
3.	Committee to find out how much the 20 mph signs are to paint on the ground in the event the council won't fund. To be discussed at next committee meeting	Committee	15/09/16
4.	Committee to agree new committee member A new resident put his name forward - Colin Mayer 2 Spring Woods	Committee	15/09/16

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No	Action	Owner	Due Date
5.	Committee to pursue improving the surface of Calvert Walk	Committee	15/09/16

Date of Next Meeting: 15/09/16 – Chris Mackie’s house