

## LLERA - Meeting Minutes

**Meeting:** Committee Meeting

**Date/Time:** 03/10/17

**Venue:** Tracey's House

**Attendees:**

Name	Position
Graham Ramsey	Chairman
Chris Mackie	Secretary
Colin Mayer	Committee Member
Tracey Jones	Committee Member
Ian Harrison	Committee Member
Robert Miles	Committee Member
Wendy Miles	Committee Member

### Apologies / Absent

Name	Position
Sue O'Sullivan	Committee Member
Karen Harrison	Committee Member

### Agenda

- Previous Actions
- Right Move Alerts
- Planning Applications
- Mouseprice alerts
- SRA minutes
- Estate Maintenance
- Financial Update
- Social Events
- AOB
  - Remembrances Sunday wreath
  - Christmas event for the committee.
  - News Letter
  - Social events for 2018
  - Sunday workmen
  - 20 MPH
  - Late minutes
  - 4 Greenways Tree.
  - 18 Broom Acres.

**Previous Committee Meeting Actions**

No	Action	Owner	Due Date	
1.	New glasses boxes to be purchased	Tracey	03/10/17	Chris shared dimensions 03/10 – carry action forward.
2.	Tracey to get second person to audit the accounts. -	Tracey	03/10/17	Terry (Tracey's Husband) will audit the accounts. 31/10/17
3.	Main Longdown Lodge Estate sign – Ian to ask Rick Hansford	Graham	03/10/17	Carry action forward - Rick will provide a quote for materials Rick has kindly said time will not be charged.  Target 2 months for repair.
4.	Ian / Robert to refurbish in / out signs	Ian / Robert	03/10/17	Carry action forward
5.	The repairs made to the road edging have mostly come out. Patch repairs have not worked. Sue to progress with highways	Graham	03/10/17	Carry action forward
6.	The hydrants have been painted again but peeling badly already. Graham to follow up with Highways	Graham	03/10/17	Carry action forward
7.	Tracey to set to up a Barclay's community account. Karen and Tracey will be signatories.	Tracey / Karen	31/08/17	Carry action forward
8.	2016-2017 Annual subscription collection to be completed. There were some houses left to collect in Greenways	Karen / Sue	31/10/17	Carry action forward
9.	Email to be sent out for option to pay by standing order. Bank account details + House No and road name will be used.  Chris to create a flyer	Chris	10/09/17	Carry action forward  Will delay until 2018-19 collection
10.	Karen to send out the spreadsheets for the subscriptions	Karen	31/08/17	COMPLETE
11.	Graham to discuss the creation of a new notice board with Rick	Graham	03/10/17	Carry action forward
12.	Cabinets on the Island. These need to be Green. Graham to follow up with M Brossard who agreed he would paint them on our behalf	Graham	03/10/17	Carry action forward

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No	Action	Owner	Due Date	
13.	Graham has volunteered as the Neighborhood watch coordinator. Graham to ensure we are registered and to update us on what is involved for the role	Graham	03/10/17	Carry action forward
14.	Tracey to provide audited accounts for chris to update on the website	Tracey	03/10/17	Carry action forward
15.	Graham to create a checklist that can be used when we assess planning applications and Test it against 1 Broom Acres	Graham	03/10/17	Carry action forward
16.	Chris to amend the rules regarding the Secretary's report	Chris	03/10/17	Carry action forward
17.	Graham and Sue to complete a handover	Graham / Sue	03/10/17	COMPLETE
18.	18 Broom acres concern re structure at rear as to whether it can be used for living accommodation. Graham to check with planning.	Graham	31/08/17	Carry action forward Graham has written 2 letters. An email response has been received. Graham will follow up again with Head of Planning
19.	Graham to check with Mike Brossard whether weed killing has taken place on the estate.	Graham	31/08/17	Weed killing took place 03/10/17 COMPLETE
20.	Colin / Graham to run a speed-watch campaign.	Colin / Graham	03/10/17	Colin requested the equipment from M Brossard. Colin is not comfortable monitoring on the main Crowthorne road. Colin to email M Brossard again and cc Graham. We would like to communicate our findings in the next newsletter.
21.	Grenways and Broom Acres evens need a street rep. Karen to make a personal approach otherwise committee.	Karen	31/08/17	Carry action forward Tracey will follow up
22.	More committee members to sign up to face-book	All	31/08/17	Carry action forward

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	and be more active			Robert has liked the page, Graham will join Facebook and like , Colin will like.

### Right Move Alerts

01/09/17



£650,000 Guide Price  
 3 bedroom detached house for sale  
 Greenways, Sandhurst, Berkshire, GU47  
 Marketed By Prospect Estate Agency, Sandhurst

14/08/17

**3 bedroom bungalow for sale**  
 Beech Ride, Sandhurst, Berkshire, GU47

Guide Price  
**£500,000**



### Planning Applications

- **Eagle House field:** None
- **Greenways:** None
- **Primrose Way:** None
- **Kings Keep:** None

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- **Spring Woods:** None
- **Little Moor:** None
- **Beech Ride:**

Erection of two storey side extension, a two storey rear extension, a single storey rear extension and the creation of a dropped kerb.

**27 Beech Ride Sandhurst Berkshire GU47 8PS**

Ref. No: 17/00584/FUL | Validated: Wed 14 Jun 2017 | Status: Approved

Considered – No Objection

Partial demolition of existing bungalow and rebuilding to provide a chalet bungalow style dwelling.

**12 Beech Ride Sandhurst Berkshire GU47 8PR**

Ref. No: 17/00435/FUL | Validated: Thu 25 May 2017 | Status: Approved

Considered – No Objection

- **Orchard Gate:** None
- **Broom Acres:** None

### Mouseprice alerts

No alert received since March. Chris has re-set the account.  
It was commented that 19 beech ride achieved a sale price of over 800k

### SRA minutes

September 2017 - An article has been written about the dangers and inconvenience of inconsiderate parking in the area close to road junctions and to point out the legal restrictions.

### Estate Maintenance

Tree at the corner of Beech ride and Greenways – The plaque is looking worse for wear. Tracey will email a picture to the committee to agree if it needs replacing.

### Financials.

Current balance = £556.33  
£300 has been collected from 2017-18 subscriptions. Broom acres, part of Beech ride and Kings keep, part of spring woods.

### Social events

Need to organize a Christmas event for the committee. We agreed to have a Meal at the Bird in Hand 11/12 at 7:30 Tracey to book Bird in Hand for 12

### **AOB**

- Remembrances Sunday wreath –Tracey or Graham will lay the wreath, Tracey will complete the form and pay the money Chris will take photos.
- News Letter. We discussed topics for inclusion in the newsletter. See actions

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- Chris to add welcome pack to website. – New action
- Social event for 2018
  - We proposed a Drinks and nibbles event Sunday 10<sup>th</sup> June in Little Moor. Wendy to check with residents
- Sunday workmen – We discussed that there have been issues with Sunday workmen again
- Sue had requested that we again email residents re 20 MPH and include in the newsletter. We agreed to do so approx. once per year and would include in newsletter if there was an additional newsworthy point e.g. Statistics from a speed watch campaign
- Late minutes were discussed. Chris agreed to try to get them out within 2 weeks going forward.
- 4 Greenways has raised a concern about a tree bordering their property. Tracey will photograph and circulate to the committee for discussion

### Actions

No	Action	Owner	Due Date
23.	New glasses boxes to be purchased	Tracey	03/10/17
24.	Tracey to get second person to audit the accounts. -	Tracey	31/10/17
25.	Main Longdown Lodge Estate sign – Graham to organize a quote from Rick - Rick will provide a quote for materials Time will not be charged. Target 2 months for repair.	Graham	20/10/17
26.	Ian / Robert to refurbish in / out signs. Task will be aligned with the work to repair the main sign.	Ian / Robert	TBC
27.	The repairs made to the road edging have mostly come out. Patch repairs have not worked. Graham to progress with highways	Graham	06/10/17
28.	The hydrants have been painted again but peeling badly already. Graham to follow up with Highways	Graham	20/10/17
29.	Tracey to set to up a Barclay's community account. Karen and Tracey will be signatories.	Tracey / Karen	11/01/17
30.	2016-2017 Annual subscription collection to be completed. There were some houses left to collect in Greenways. Karen to confirm status. Note this relates to last year and not current years subscriptions	Karen	31/10/17
31.	Email to be sent out for option to pay by standing order. Bank account details + House No and road name will be used.  Chris to create a flyer	Chris	TBC before 2018-19 collection
32.	Graham to discuss the creation of a new notice board with Rick	Graham	20/10/17
33.	Cabinets on the Island. These need to be Green. Graham to follow up with M Brossard who agreed he would paint them on our behalf	Graham	20/10/17
34.	Graham and Tracey have volunteered as the Neighborhood watch coordinator. Graham to ensure we are registered and to update us on what is involved for the role	Graham / Tracey	20/10/17
35.	Tracey to provide audited accounts for chris to update on the website	Tracey	31/10/17

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No	Action	Owner	Due Date
36.	Graham to create a checklist that can be used when we assess planning applications and Test it against 1 Broom Acres	Graham	31/10/17
37.	Chris to check the rules were amended regarding the Secretary's report	Chris	31/10/17
38.	18 Broom acres concern re structure at rear as to whether it can be used for living accommodation. Graham to follow up again with planning.	Graham	31/08/17
39.	Colin / Graham to run a speed-watch campaign. Colin to email M Brossard again and cc Graham. We would like to communicate our findings in the next newsletter.	Colin / Graham	31/10/17
40.	Greenways and Broom Acres evens need a street rep. Karen to make a personal approach otherwise committee. Tracey will follow up	Tracey	31/10/17
41.	More committee members to sign up to face-book and be more active	All	31/10/17
42.	Tree at the corner of Beech ride and Greenways – The plaque is looking worse for wear. Tracey will email picture to the committee to agree if it needs replacing.	Tracey	31/10/17
43.	Chris to check if additional invoices regarding the website have been received and email to Tracey	Chris	31/10/17
44.	Need to organize a Christmas event for the committee. Tracey to book Bird in Hand – Meal Mon - 11/12 – Tracey 7:30 Bird in Hand – 12	Tracey	31/10/17
45.	Remembrances Sunday wreath –Tracey Or Graham will lay the wreath, Tracey will complete form and pay money Chris will take photos.	Tracey / Graham / Chris	
46.	Chris to add welcome pack to the website	Chris	31/10/17
47.	<p>Committee to provide content for the newsletter. The following topics will be considered for inclusion and updates are required from the committee</p> <ul style="list-style-type: none"> <li>• An introduction from the New chairman - Graham</li> <li>• An update on the main sign and the In /out refurbishment - Graham</li> <li>• An update on damage to Kerbs and the hydrant's - Graham</li> <li>• An update on the Barclays account and the planned move to electronic payments - Tracey</li> <li>• An update on Neighborhood watch - Graham and Tracey</li> <li>• Maybe a reminder on workmen at weekends</li> <li>• Weed killing – There council has treated the roads</li> <li>• Event – Motor racing enthusiast. – Graham</li> <li>• Elderly and lonely contacts – Karen</li> </ul>	Graham Tracey Karen Wendy Colin	31/10/17

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No	Action	Owner	Due Date
	<ul style="list-style-type: none"> <li>Elderly residents – add to Facebook – Wendy</li> <li>Speedwatch – Colin</li> <li>Remembrance Sunday - Tracey</li> </ul>		
48.	Chris to create the newsletter and send draft to committee	Chris	30/11/17
49.	Chris to print newsletter and provide to Karen	Chris	08/12/17
50.	Newsletter to be distributed.	Karen	24/12/16
51.	Social event for 2018 - Drinks and nibbles 1 <sup>st</sup> week of June – Sunday 10 <sup>th</sup> June Little Moor. Wendy to check with residents	Wendy	31/10/17
52.	Chris to aim to get minutes out within 2 weeks going forward	Chris	Ongoing
53.	4 Greenways Trees – Tracey will photograph and circulate	Tracey	31/10/17

**Date of Next Meeting:** 11<sup>th</sup> Jan 2018

**Location:** Wendy's house or Pub TBC.

- Previous Actions
- AGM Actions
- Right Move Alerts
- Planning Applications
- Mouseprice alerts
- SRA minutes
- Estate Maintenance
- Financial Update
- Social Events
- AOB