

## LLERA - Meeting Minutes

**Meeting:** Committee Meeting

**Date/Time:** 12/03/18

**Venue:** Sue's House

**Minutes taken by:** Chris Mackie

**Attendees:**

Name	Position
Graham Ramsey	Chairman
Chris Mackie	Secretary
Tracey Jones	Committee Member
Ian Harrison	Committee Member
Sue O'Sullivan	Committee Member
Karen Harrison	Committee Member
Colin Mayer	Committee Member

### Apologies / Absent

Name	Position
Robert Miles	Committee Member
Ian Harrison	Committee Member
Wendy Miles	Committee Member

### Agenda

- Previous Actions
- Right Move Alerts
- Planning Applications
- Mouseprice alerts
- SRA minutes
- Estate Maintenance
- Financial Update
- Social Events
- Crime Map
- AOB
  - AGM
  - Newsletter
  - CCTV
  - TPO
  - Gas works
  - Bus Stop

## LLERA - Meeting Minutes

- Costco Card
- Entrance to Wild moor
- GDPR

### Previous Committee Meeting Actions

No	Action	Owner	Due Date	Notes
1.	Main Longdown Lodge Estate sign – Graham to organize a quote from Rick - Rick will provide a quote for materials. Time will not be charged. Target 2 months for repair.	Graham	30/04/18	Rick will start to tackle it after the 14 <sup>th</sup> April (2 Months) Will be without a sign for approx. 2 months – Revised action
2.	Ian / Robert to refurbish in / out signs. Task will be aligned with the work to repair the main sign.	Ian/Robert	30/04/18	Transfer from Ian to Graham Revised action
3.	The repairs made to the road edging have mostly come out. Patch repairs have not worked. Graham to progress with highways. Graham to follow up with Mike Brossard for update.	Graham	30/04/18	Some has been done without prompting. Carry forward
4.	The hydrants have been painted again but peeling badly already. Graham to follow up with Highways and update.	Graham	14/04/18	M Brossard has ordered paint. He will paint all at the same time as no 11. Carry forward
5.	Email to be sent out for option to pay by standing order. Bank account details + House No and road name will be used. Chris to create a flyer.	Chris	TBC before 2018-19 collection	Action Karen to send Chris an email.  Key points What to put in the notes Date to send

**LLERA - Meeting Minutes**

No	Action	Owner	Due Date	Notes
				email out  Deadline before visit end June  Revised action
6.	Graham to discuss the creation of a new notice board with Rick	Graham	30/04/18	Sign = notice board is too much currently. Carry forward
7.	Cabinets on the Island. These need to be Green. Graham to follow up with M Brossard who agreed he would paint them on our behalf	Graham	30/04/18	M Brossard has paint waiting for weather to improve Carry forward
8.	Tracey to provide audited accounts for Chris to update on the website	Tracey	12/03/18	Update to 16/03/18 Carry forward
9.	Chris to check the rules were amended regarding the Secretary's report	Chris	12/03/18	COMPLETE
10.	Greenways and Broom Acres evens need a street rep. Karen to make a personal approach otherwise committee. Tracey will follow up. Sue to check with Karen.	Sue	30/04/18	Geoff Dagg resident of Greenways has volunteered for Greenways  Karen will Approach rep for Broom Acres to see if she will extend  New action
11.	01/02/18 - Graham to speak to Karen regarding feedback on non-subscription payment.	Graham	30/04/18	Karen provided statistics on

**LLERA - Meeting Minutes**

No	Action	Owner	Due Date	Notes
				<p>people who haven't paid. Graham did some analysis.</p> <p>We will cancel membership after a second year of non-payment.</p> <p>NEW ACTION - Tracey to visit nonpaying households.</p> <p>31/03/18</p>
12.	01/02/18 - Monitor 12 Greenways and 11 Beech Ride for planning	All	12/03/18	COMPLETE
13.	01/02/18 - 2018 AGM, provisional date w/c 14 <sup>th</sup> May we should also check 16 <sup>th</sup>	Wendy	12/03/18	16 <sup>th</sup> May COMPLETE
14.	01/02/18 - Newsletter to be created one month prior to AGM 14 <sup>th</sup> April	Chris	08/04/18	Carry forward
15.	01/02/18 - Next meeting Mar 14 <sup>th</sup> at Sue's	All	12/03/18	Meeting moved to 12 <sup>th</sup> COMPLETE
16.	01/02/18 - Spring Woods footpath to Wildmoor Heath, signs broken. Sue to follow up with BBOWT	Sue	14/03/18	<p>Sue emailed BBOWT – Grateful but no action taken.</p> <p>1 sign has disappeared.</p> <p>Tracey has righted the other sign but not postcreted in if it will be replaced</p> <p>NEW ACTION –Sue to ask for</p>

LLERA - Meeting Minutes

No	Action	Owner	Due Date	Notes
				a no fly tipping sign. 31/03/18 ACTION Add Fly-tipping to newsletter
17.	01/02/18 - Tree at the corner of Beech ride and Greenways – The plaque is looking worse for wear. Tracey will email picture to the committee to agree if it needs replacing.	Tracey	30/04/18	Brass Plaque needs replacing. Tracey to send existing sign to Wendy. Wendy to replace sign and give to Graham Graham to ask Rick to create post. Graham to replace sign Sign needs replacing  All within 2 months New actions to be added
18.	Chris to add welcome pack to the website	Chris	12/03/18	Graham to send Chris welcome pack by 18/03/18 Revised action
19.	Social event for 2018 - Drinks and nibbles 1 <sup>st</sup> week of June – Sunday 10 <sup>th</sup> June Little Moor. Wendy to check with residents	Wendy	30/04/18	Date Confirmed Sue, Graham and Chris not

LLERA - Meeting Minutes

No	Action	Owner	Due Date	Notes
				<p>available.</p> <p>Date to be changed.</p> <p>New action</p> <p>Graham will arrange a new date with Wendy. New date to be confirmed by 31<sup>st</sup> March.</p> <p>June / July date</p>

**Right Move Alerts**

None

**Planning Applications**

- **Eagle House field:** None
- **Greenways:** None
- **Primrose Way:** None
- **Kings Keep:** None
- **Spring Woods:** None
- **Little Moor:**

**Erection of part two storey part single storey side and rear extension and modifications to existing detached garage.**

**3 Little Moor Sandhurst Berkshire GU47 8QA**

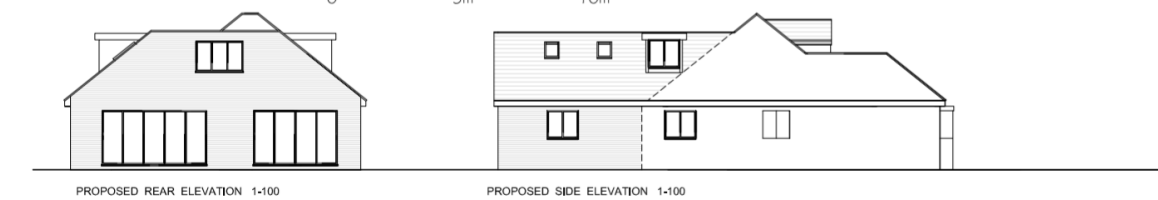
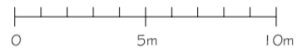
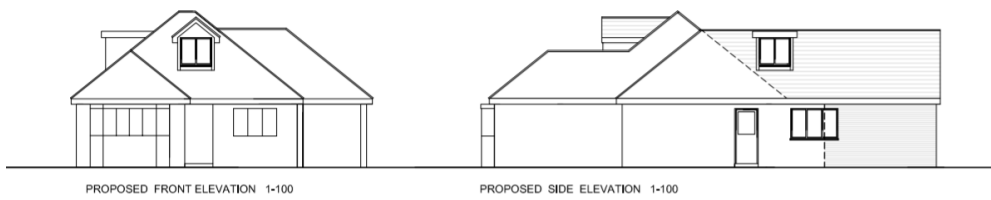
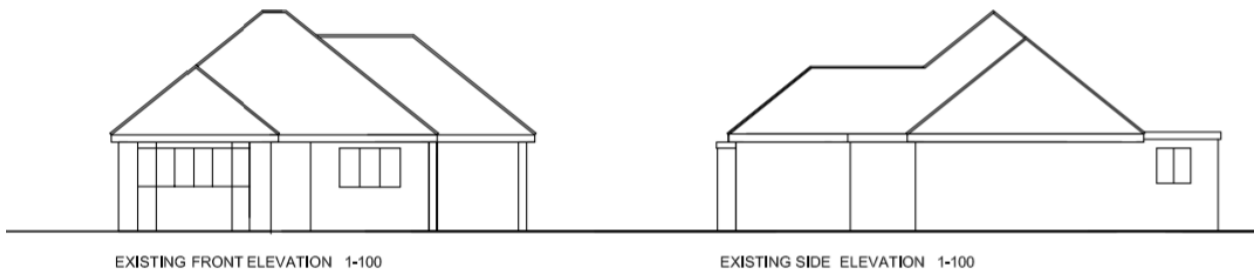
Ref. No: 17/01323/FUL | Validated: Fri 22 Dec 2017 | Status: Approved

- **Beech Ride:**

**Erection of a rear extension and conversion into chalet style bungalow with installation of front dormer.**

**11 Beech Ride Sandhurst Berkshire GU47 8PR**

Ref. No: 18/00122/FUL | Validated: Wed 07 Feb 2018 | Status: Pending Consideration





Committee: No objection

- Orchard Gate: None
- Broom Acres: None




**Mouseprice alerts**

**February**

## LLERA - Meeting Minutes

Address	Sold price	Sold date	Type
<a href="#">208, Evenlode Way, GU47 9RL</a>	£295,000	03 Nov 2017	2 bed terraced
<a href="#">2, Victoria Villas, GU47 8LN</a>	£350,000	08 Dec 2017	3 bed semi-D
<a href="#">21, Forest End Road, GU47 8JT</a>	£670,000	08 Dec 2017	3 bed semi-D
<a href="#">9, Cherrytree Close, GU47 0UH</a>	£279,000	10 Nov 2017	2 bed terraced 
<a href="#">72, Horsham Road, GU47 0YZ</a>	£330,000	28 Nov 2017	2 bed terraced
<a href="#">30, Caves Farm Close, GU47 8EA</a>	£385,000	04 Oct 2017	3 bed semi-D
<a href="#">Sundern, Sunray Estate, GU47 8EQ</a>	£580,000	27 Oct 2017	4 bed detached
<a href="#">18, Horsham Road, GU47 0YY</a>	£262,000	31 Oct 2017	2 bed semi-D 
<a href="#">3, Magnolia Close, GU47 0UF</a>	£290,000	21 Nov 2017	2 bed terraced
<a href="#">5, Hornbeam Close, GU47 0UE</a>	£285,000	12 Dec 2017	2 bed terraced

### January

Address	Sold price	Sold date	Type
<a href="#">12, Farcrosse Close, GU47 9RX</a>	£295,000	13 Oct 2017	2 bed terraced
<a href="#">2, Forest End Road, GU47 8JT</a>	£440,000	27 Oct 2017	4 bed detached
<a href="#">14, Warren Close, GU47 9EL</a>	£325,000	23 Oct 2017	2 bed terraced
<a href="#">97, Isis Way, GU47 9RB</a>	£275,250	04 Oct 2017	2 bed terraced 
<a href="#">205, Evenlode Way, GU47 9RL</a>	£270,500	10 Oct 2017	2 bed terraced
<a href="#">44, Grampian Road, GU47 8NH</a>	£370,000	03 Nov 2017	3 bed semi-D
<a href="#">24, Cherrytree Close, GU47 0UH</a>	£275,000	29 Sep 2017	2 bed terraced 
<a href="#">11, Severn Close, GU47 9RJ</a>	£255,000	20 Oct 2017	2 bed terraced
<a href="#">Honey Cottage, Newtown Road, GU47 9EH</a>	£445,000	09 Oct 2017	4 bed semi-D 
<a href="#">15, Yorktown Road, GU47 9DX</a>	£310,000	18 Oct 2017	3 bed semi-D

### SRA minutes

No meeting minutes have been uploaded since November 2017. There were no meetings in December but January and February have not yet been posted online

### Estate Maintenance

New actions – More bulbs in autumn

### Financials.

Current statement £959.48 –  
Less 1 Glass box

### Social events

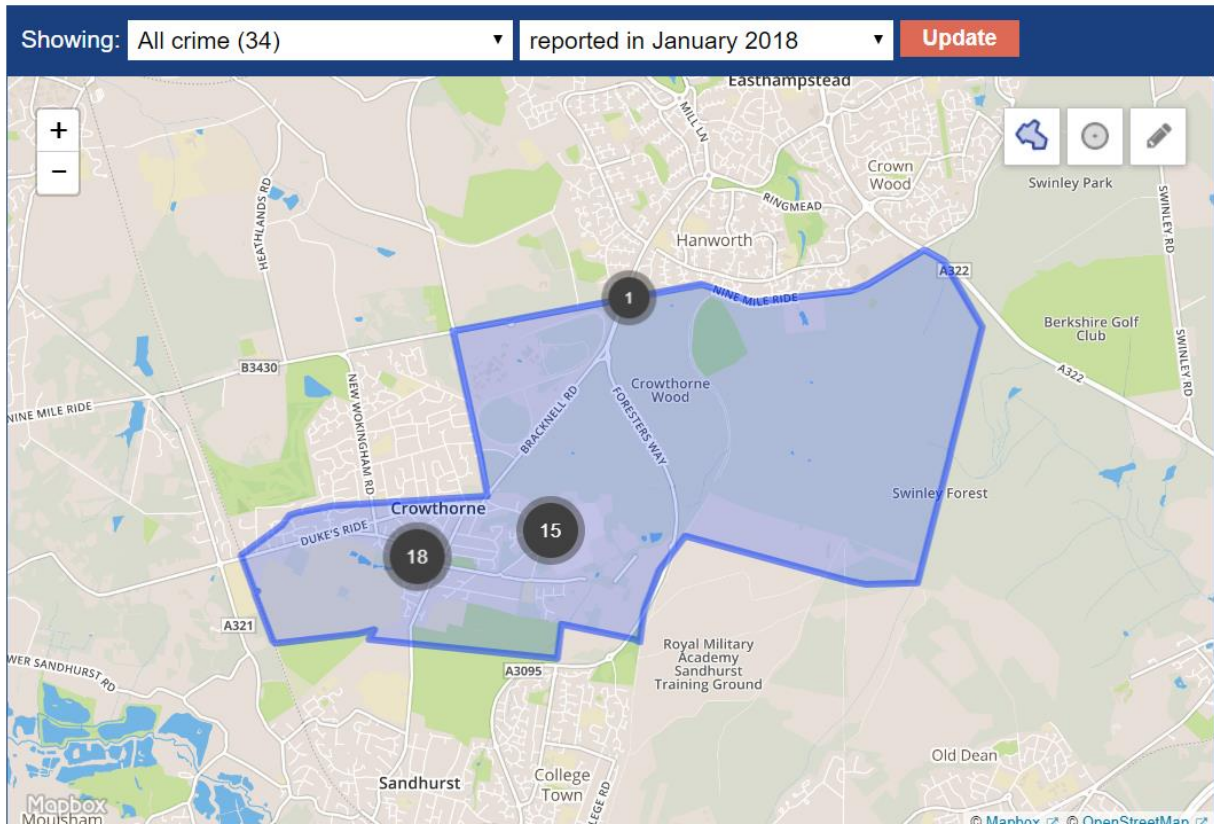
Drinks and Nibbles event and AGM will be the only event for 2018

### Crime Map

The committee email address has been signed up to receive alerts for Crowthorne and Sandhurst

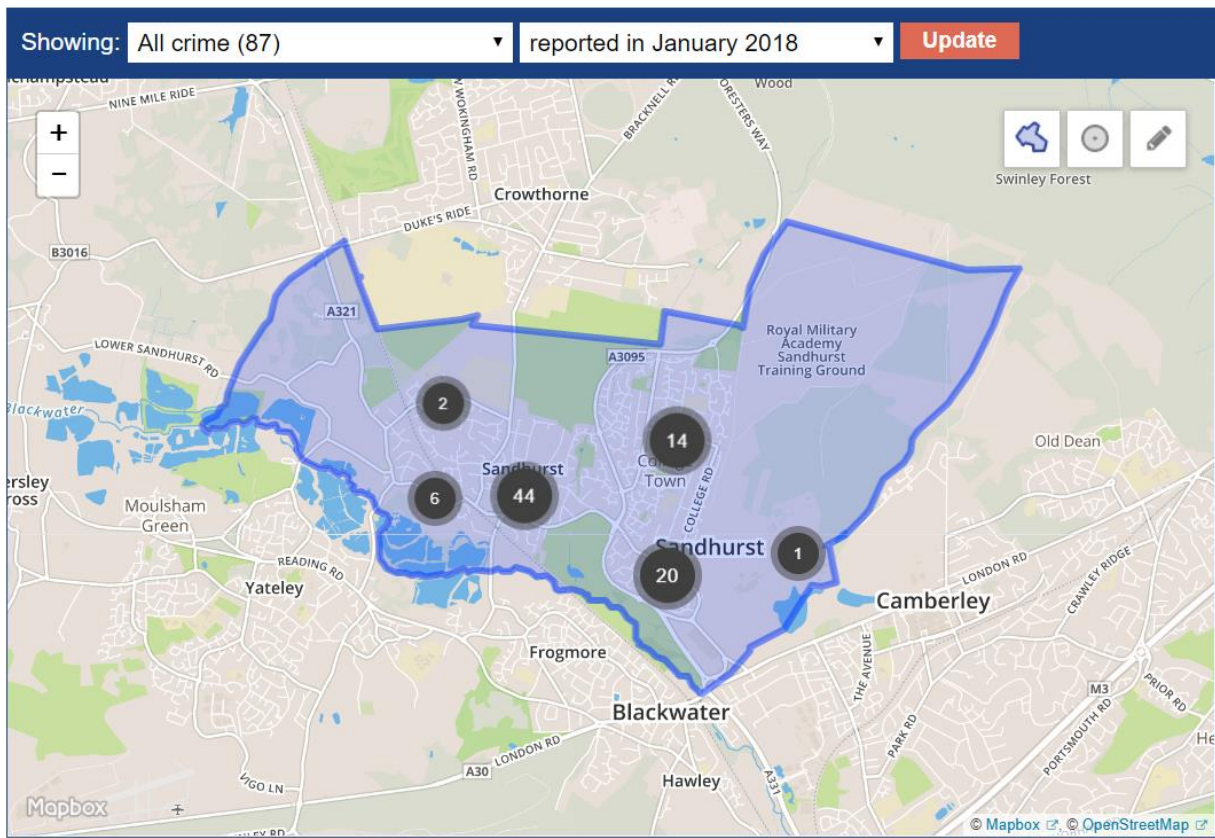
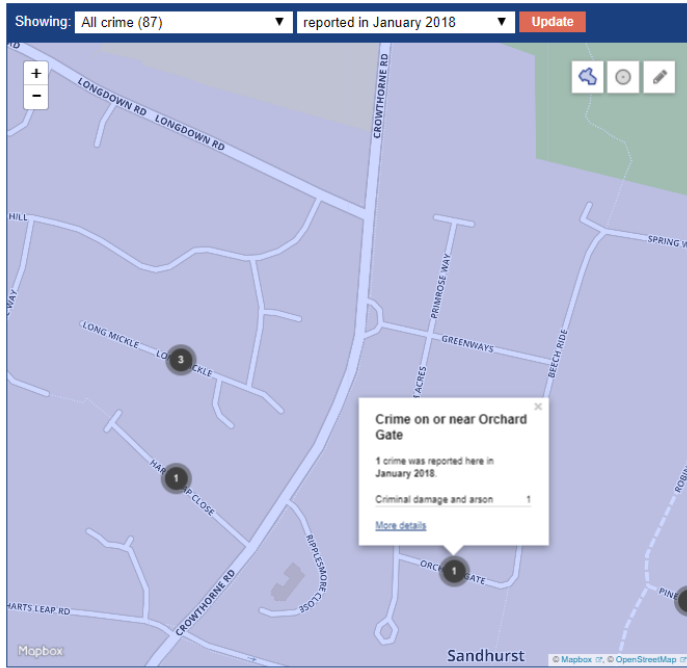


<https://www.police.uk/thames-valley/N424/crime/>



**I crime on the estate**

# LLERA - Meeting Minutes



## LLERA - Meeting Minutes

### AOB

- AGM
  - Date: 16<sup>th</sup> May
  - Venue: Eagle House School
  - Agenda
    - Minutes of the last AGM
    - Matters arising
    - Chairman's Annual Report
    - Financial Summary
    - Election / confirmation of Officers and committee members
    - Social events
    - Annual Subscription
    - AOB
  - Last Year's minutes

No	Action	Owner	Due Date
1.	Can we look into a Barclay's community account which will allow electronic subscriptions to be collected?	Tracey	26/07/17
2.	Chris to amend the rules regarding the Secretary's report	Chris	26/07/17
3.	Graham and Sue to complete a handover	Graham / Sue	26/07/17

- Maybe could be added on to the AGM? [http://www.fccenvironment.co.uk/love-food-hate-waste.html?searched=Love+food+hate+waste&advsearch=exactphrase&highlight=ajaxSearch\\_highlight+ajaxSearch\\_highlight1](http://www.fccenvironment.co.uk/love-food-hate-waste.html?searched=Love+food+hate+waste&advsearch=exactphrase&highlight=ajaxSearch_highlight+ajaxSearch_highlight1)

### Newsletter Content

- Advertising the AGM and AGM agenda
- Street Rep vacancies
  - Broom Acres
- Committee members up for nomination / vacancies
- Chairmen's comments
- Bank details for this year's subscriptions
- Social events
- Fly tipping
- Cabinets and Hydrants
- Sign and timescales
- Re advertises Facebook.
- Advertise Glasses.

### CCTV

- Publicize request from Thames Valley alerts

## LLERA - Meeting Minutes

### TPO

- Request sent to BBFC. Personal request from Graham rather than via LLERA. Acknowledgement received. Blanket TPO of the whole estate for Pines and Oaks was requested.

### Gas works

- Manager has told us the whole estate had been done. M Brossard says this is not the case.
  - Broom acres
  - Greenways junction / Crowthorne road
- The container will be there until June.
- No lights on the container
- Excavator and dumper truck has been positioned on the entrance to Primrose Way

### Bus Stop

- Temporary bus stop has been positioned on the pavement to the island on the estate  
Dangerous position
- Sue rang M Brossard who will contact Highways

### Costco Card

- Tracey suggested we should get a Costco card for the Association. Action to Investigate.

### Entrance to Wild Moor

ACTION - GDPR – Add to newsletter.

### Actions

No	Action	Owner	Due Date
1.	Work to commence on the Longdown Lodge estate sign in April.	Graham	30/04/17
2.	Robert / Graham to refurbish in / out signs.	Robert / Graham	30/04/17
3.	The repairs made to the road edging have mostly come out. Patch repairs have not worked. Graham to progress with highways. Graham to follow up with Mike Brossard for update.	Graham	30/04/18
4.	M Brossard to Paint the Hydrants and Boxes at the entrance. Graham to Liaise. This will take place when the weather is warmer.	Graham	30/04/18
5.	Graham to discuss the creation of a new notice board with Rick	Graham	30/04/18
6.	Tracey to provide 2017 audited accounts for Chris to update on the website	Tracey	16/03/18
7.	12/03/18 - Karen to approach rep for Broom Acres to see if they will cover the whole road	Karen	31/03/18

**LLERA - Meeting Minutes**

No	Action	Owner	Due Date
8.	12/03/18 – Sue to request a no fly tipping sign for the entrance to the heath.		31/03/18
9.	12/03/18 - Tracey to personally visit all non-paying resident to try to collect subs	Tracey	31/03/18
10.	01/02/18 - Newsletter to be created one month prior to AGM 14 <sup>th</sup> April	Chris	08/04/18
11.	12/03/18 - Tree at the corner of Beech ride and Greenways – the plaque needs replacing Tracey to send existing sign to Wendy Wendy to replace sign and provide to Graham Graham to approach Rick to make a replacement post Graham to affix plaque to new post	Tracey Wendy Graham	30/05/18
12.	12/03/18 – Bulbs to be purchased and planted in the autumn	Tracey	31/08/18
13.	12/03/18 - Graham to send Chris a revised welcome pack and Chris to add welcome pack to the website	Graham / Chris	18/03/18
14.	12/03/18 - New date to be found for the drinks and Nibbles event before it needs publicizing in the newsletter	Graham / Wendy	31/03/18
15.	12/03/18 - Karen to send Chris details for an email to send out to residents regarding the option to pay by standing order.  We need to include what to put in the notes Date by which payment should be made – end of June suggested  Chris to then send out an email	Karen / Chris	30/03/18
16.	12/03/18 –Chris to Publicize the request from Thames Valley alerts regarding CCTV in newsletter and on Facebook	Chris	08/04/18
17.	12/03/18 –Tracey to investigate a Costco card for the association. If possible before the end of March so it can be added to the newsletter	Tracey	31/03/18
18.	12/03/18 –AGM - Chairman’s report to be submitted to Chris Mackie	Graham	13/04/18
19.	12/03/18 – Financial report to be submitted to Chris Mackie	Tracey	13/04/18
20.	12/03/18 –2018 Accounts to be audited	Tracey	13/04/18
21.	12/03/18 – Projector or screen to be sourced for AGM. Last year we had to use someone else’s laptop	Wendy to speak to Richard.	16/05/18
22.	12/03/18 – Refreshments to be purchased for AGM.	Tracey / Karen	16/05/18
23.	12/03/18 –Reminder email for the AGM	Chris	15/06/18
24.	12/03/18 –AGM notice to be placed in Notice board	Sue	29/04/18
25.	12/03/18 –Print poster for AGM x 10 – Deliver to Tracey	Chris	29/04/18

## LLERA - Meeting Minutes

No	Action	Owner	Due Date
26.	12/03/18 –Draft PowerPoint to be sent out	Chris	29/04/18
27.	12/03/18 –Posters to be put out	Tracey	29/04/18
28.	12/03/18 – Chris to take Glasses for AGM	Chris	16/05/18
29.	12/03/18 –Newsletter to be distributed	Karen	14 <sup>th</sup> April
30.	12/03/18 –Sue to ask if Gary Campion can talk at the AGM	Sue	31/03/18
31.	12/03/18 –Sue to ask if the RMA would like to talk at the AGM	Sue	31/03/18
32.	12/03/18 –List of all street reps required for newsletter and AGM PPT	Karen	31/03/18
33.	12/03/18 –Sue will ask John White about Broom acres evens vacancy	Sue	31/03/18

**Date of Next Meeting:** 16/05/18

**Location:** Eagle House School

- Minutes of the last AGM
- Matters arising
- Chairman’s Annual Report
- Financial Summary
- Election / confirmation of Officers and committee members
- Social events
- Annual Subscription
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